

ACC321 Auditing and Professional Practice

School: School of Business and Creative Industries

2023 | Semester 2

UniSC Sunshine Coast
UniSC Moreton Bay

**BLENDED
LEARNING**

Most of your course is on campus but you may be able to do some components of this course online.

Online

ONLINE

You can do this course without coming onto campus.

Please go to usc.edu.au for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1. Description

An auditor's role is to objectively scrutinise a company's financial statements and provide an opinion as to whether the statements are truthful. The audit function is essential for investor confidence and rational market performance. This course provides you with a detailed understanding of the audit function. It focuses on the major issues associated with financial report audits, including: audit planning, audit evidence, tests of controls and substantive testing. It also provides an overview of the regulatory environment affecting the profession and relevant ethical and legal liability issues for auditors.

1.2. How will this course be delivered?

| ACTIVITY | HOURS | BEGINNING WEEK | FREQUENCY |
|---|--------|----------------|-----------|
| BLENDED LEARNING | | | |
| Learning materials – Interactive online learning activities. | 1.5hrs | Week 1 | 13 times |
| Tutorial/Workshop 1 – Scheduled face to face workshops. | 2hrs | Week 1 | 10 times |
| ONLINE | | | |
| Learning materials – Interactive online learning activities. | 1.5hrs | Week 1 | 13 times |
| Tutorial/Workshop 1 – Scheduled online workshops (Recorded). | 2hrs | Week 1 | 10 times |

1.3. Course Topics

An overview of assurance and auditing

Elements of the financial report audit process

Planning, understanding the entity, assessing business risks, and assessing inherent risk

Understanding, assessing, and testing internal control

Gathering substantive evidence

Contemporary audit issues

Audit sampling

Completion and review procedures

The auditor's reporting obligations

Audit regulation and auditor's liability

Ethics, independence and corporate governance

2. What level is this course?

300 Level (Graduate)

Demonstrating coherence and breadth or depth of knowledge and skills. Independent application of knowledge and skills in unfamiliar contexts. Meeting professional requirements and AQF descriptors for the degree. May require pre-requisites where discipline specific introductory or developing knowledge or skills is necessary. Normally undertaken in the third or fourth full-time study year of an undergraduate program.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

| COURSE LEARNING OUTCOMES | GRADUATE QUALITIES MAPPING | PROFESSIONAL STANDARD MAPPING * |
|--|--|---|
| On successful completion of this course, you should be able to... | Completing these tasks successfully will contribute to you becoming... | Association to Advance Collegiate Schools of Business |
| 1 Describe the key issues and regulations related to auditing. | Knowledgeable | PC5, PC6 |
| 2 Evaluate ethical and legal dilemmas facing auditors in the context of the Code of Ethics, as well as statutory and common law. | Ethical | PC4 |
| 3 Understand and apply the various concepts and phases of financial statement auditing. | Empowered | PC1, PC3, PC6 |
| 4 Explain the key audit completion steps and the different types of audit reports. | Empowered | PC3 |
| 5 Demonstrate written and oral communication skills in a business context. | Engaged | PC1, PC1.1, PC1.2 |
| 6 Demonstrate critical and creative thinking to identify and solve business problems and arrive at innovative solutions. | Creative and critical thinker Empowered | PC3 |

* Competencies by Professional Body

| CODE | COMPETENCY |
|---|------------|
| ASSOCIATION TO ADVANCE COLLEGIATE SCHOOLS OF BUSINESS | |

| CODE | COMPETENCY |
|-------|--------------------------------|
| PC1 | Communication |
| PC1.1 | Written Communication |
| PC1.2 | Oral Communication |
| PC3 | Creative and Critical Thinking |
| PC4 | Community Consciousness |
| PC5 | Cultural Awareness |
| PC6 | Career-ready |

5. Am I eligible to enrol in this course?

Refer to the [UniSC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1. Pre-requisites

ACC210

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

Not applicable

5.4. Specific assumed prior knowledge and skills (where applicable)

An understanding of financial accounting concepts

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

Formative feedback will be provided through discussion of weekly homework questions in tutorials.

6.3. Assessment tasks

| DELIVERY MODE | TASK NO. | ASSESSMENT PRODUCT | INDIVIDUAL OR GROUP | WEIGHTING % | WHAT IS THE DURATION / LENGTH? | WHEN SHOULD I SUBMIT? | WHERE SHOULD I SUBMIT IT? |
|---------------|----------|-----------------------------------|---------------------|-------------|--------------------------------|-----------------------|--|
| All | 1 | Oral | Individual | 20% | 6 minutes | Week 6 | Online Submission |
| All | 2 | Case Study | Individual | 30% | 1,250 words | Week 10 | Online Assignment Submission with plagiarism check |
| All | 3 | Examination - Centrally Scheduled | Individual | 50% | 2 hours | Exam Period | Online Submission |

All - Assessment Task 1: oral presentation

| | | |
|------------------|---|----------------------------------|
| GOAL: | To provide an opportunity for you to demonstrate your understanding of some fundamental audit concepts. | |
| PRODUCT: | Oral | |
| FORMAT: | You will make a recorded audio and video presentation explaining some fundamental audit concepts. More information on the requirements for the presentation will be provided on Canvas. This task is being used for measuring assurance of learning towards Association to Advance Collegiate Schools of Business (AACSB) accreditation. The following Program Competency will be assessed: • PC1.2 - Oral communication. | |
| CRITERIA: | No. | Learning Outcome assessed |
| | 1 Description and application of audit specific knowledge. | 3 |
| | 2 Structure of the presentation | 5 |
| | 3 Use of appropriate verbal and non-verbal communication (posture, gesture, eye contact, and vocal expressiveness) | 5 |
| | 4 Use of appropriate supporting materials (visual aids, explanations, examples, statistics, analogies, quotations) | 5 |
| | 5 Use of effective time management | 5 |

All - Assessment Task 2: Case study assignment

| | | |
|------------------|---|----------------------------------|
| GOAL: | To enable you to apply the knowledge covered in relevant topics to several problem-solving situations. | |
| PRODUCT: | Case Study | |
| FORMAT: | The assignment is to be a student's individual work – it is not a group assignment. Specific details of the case study and task requirements will be made available on Canvas. This task is being used for measuring assurance of learning towards Association to Advance Collegiate Schools of Business (AACSB) accreditation. The following Program Competency will be assessed: PC3.1 - Problem Solving. | |
| CRITERIA: | No. | Learning Outcome assessed |
| | 1 Understanding and application of audit specific knowledge. | 3 |
| | 2 Demonstration of effective written communication skills in an audit context. | 5 |
| | 3 Knowledge of problem-solving and/or analytical processes in a business context | 3 6 |
| | 4 Identification and critical analysis of pertinent issues in a business context | 6 |
| | 5 Demonstrate critical thinking to develop and evaluate appropriate solutions to business problems | 6 |
| | 6 Develop cost-effective solutions to business problems | 6 |

All - Assessment Task 3: Final examination

| | | |
|-----------------|---|--|
| GOAL: | To assess your understanding of the knowledge and skills taught throughout the course. | |
| PRODUCT: | Examination - Centrally Scheduled | |
| FORMAT: | This is an individual assessment. Students will be required to apply key audit concepts to particular case studies and scenarios. This assessment task is an online, open-book and invigilated exam. You will need to take the exam on Canvas at a specific time and date scheduled by the University, while also attending a live Zoom session and sharing your screen for invigilation purposes. You will need a working computer device, a stable internet connection and a webcam. More details about this exam will be provided on Canvas. | |

| CRITERIA: | No. | Learning Outcome assessed |
|-----------|--|---------------------------|
| | 1 Description, explanation and application of audit specific knowledge. | 1 3 4 |
| | 2 Demonstration of critical thinking to identify and solve audit problems. | 6 |
| | 3 Evaluation of ethical and legal dilemmas facing auditors. | 2 |

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

Please note that you need to have regular access to the resource(s) listed below. Resources may be required or recommended.

| REQUIRED? | AUTHOR | YEAR | TITLE | EDITION | PUBLISHER |
|-------------|-----------------------|------|--|---------|-------------|
| Recommended | Gay, G and Simnett, R | 2022 | Auditing and Assurance Services in Australia | 8th ed. | McGraw Hill |

8.2. Specific requirements

Not applicable

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the [online induction training for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

10.2. Assessment: Additional Requirements

Eligibility for Supplementary Assessment

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

The final mark is in the percentage range 47% to 49.4%

The course is graded using the Standard Grading scale

You have not failed an assessment task in the course due to academic misconduct

10.3. Assessment: Submission penalties

Late submission of assessment tasks may be penalised at the following maximum rate:

- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.
- 10% (of the assessment task's identified value) for the third day - 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.
- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task. Weekdays and weekends are included in the calculation of days late. To request an extension you must contact your course coordinator to negotiate an outcome.

10.4. SafeUniSC

UniSC is committed to a culture of respect and providing a safe and supportive environment for all members of our community. For immediate assistance on campus contact SafeUniSC by phone: [07 5430 1168](tel:0754301168) or using the [SafeZone](#) app. For general enquires contact the SafeUniSC team by phone [07 5456 3864](tel:0754563864) or email safe@usc.edu.au.

The SafeUniSC Specialist Service is a Student Wellbeing service that provides free and confidential support to students who may have experienced or observed behaviour that could cause fear, offence or trauma. To contact the service call [07 5430 1226](tel:0754301226) or email studentwellbeing@usc.edu.au.

10.5. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the [Learning Advisers](#) web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au.

10.6. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to [Student Hub](#), email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.7. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, [AccessAbility Services](#) can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to [Student Hub](#), email AccessAbility@usc.edu.au or call 07 5430 2890.

10.8. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Central Examinations
- Deferred Examinations
- Student Conduct
- Students with a Disability

For more information, visit <https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.9. Student Charter

UniSC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The [Student Charter](#) sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

10.10. General Enquiries

In person:

- **UniSC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **UniSC Moreton Bay** - Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- **UniSC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **UniSC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **UniSC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **UniSC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au

