

COURSE OUTLINE

Planning Your World: Your Future Directions

School: School of Law and Society

UniSC Sunshine Coast
UniSC Moreton Bay

BLENDED
LEARNING

Most of your course is on campus but you may be able to do some components of this course online.

Online

ONLINE

You can do this course without coming onto campus.

Please go to usc.edu.au for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1. Description

This course encourages students to consider their future pathways—whether that be in a specific profession, across a range of potential careers, or through contributions they want to make to society—and begin collating evidence and developing a professional brand that will assist in these goals. Graduates from Humanities, Arts and Social Sciences (HASS) disciplines have a diverse range of skills and attributes to offer; this course helps students to articulate their professional value to different stakeholders and communities, as well as highlighting the importance of career resilience, personal agency, ethical and professional conduct, interpersonal skills, cultural competency, and continued personal and professional development.

1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
BLENDED LEARNING			
Learning materials – Weekly online learning materials (e.g. videos, readings, activities, discussion board)	1hr	Week 1	12 times
Tutorial/Workshop 1 – Weekly in-person tutorial/workshop	2hrs	Week 1	12 times
ONLINE			
Learning materials – Weekly online learning materials (e.g. videos, readings, activities, discussion board)	1hr	Week 1	12 times

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
Tutorial/Workshop 1 – Weekly online tutorial/workshop	2hrs	Week 1	12 times

1.3. Course Topics

Professionalism in the 21st Century

- Diversity, inclusion, social and cultural competencies, intersectionality, neurodiversity
- Ethics (in the disciplines, in the workplace, and personal/individual ethics)
- Accountability and reputation (as an individual, as an employee, as a member of a profession)
- Peer networks, networking, team collaboration

Future Preparedness

- Designing, implementing and evaluating a professional brand/digital presence
- · Collecting and articulating evidence, demonstrating skills/competencies, demonstrating impact/value
- Researching and familiarising oneself with a chosen industry or community
- Professional resilience, flexibility and soft-skills
- Planning professional/personal development, assessing competitiveness/fit

Digital Futures and HASS

- Digital tools, services, and competencies
- Industry and discipline futures what's coming next?
- Al, STEM, and articulating the value of HASS

2. What level is this course?

200 Level (Developing)

Building on and expanding the scope of introductory knowledge and skills, developing breadth or depth and applying knowledge and skills in a new context. May require pre-requisites where discipline specific introductory knowledge or skills is necessary. Normally, undertaken in the second or third full-time year of an undergraduate programs.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

COL	IRSE LEARNING OUTCOMES	GRADUATE QUALITIES
Ons	successful completion of this course, you should be able to	Completing these tasks successfully will contribute to you becoming
1	Recognise and reflect on personal and professional strengths and growth opportunities as they align to pre-professional identity, and future career and/or professional development goals.	Creative and critical thinker Empowered Engaged
2	Demonstrate an understanding of one or more relevant industries or industry sectors relevant to career and/or professional development interests.	Knowledgeable Creative and critical thinker Empowered Engaged Information literacy
3	Demonstrate an understanding and application of technical, professional, and soft skills of relevance to career and/or professional development interests.	Knowledgeable Creative and critical thinker Empowered Engaged Communication Problem solving Organisation Applying technologies Information literacy
4	Recognise and reflect on the importance of cultivating a flexible, adaptable, and future-minded approach to career and/or professional development pathways.	Creative and critical thinker Empowered Ethical Engaged Sustainability-focussed Applying technologies Information literacy
5	Demonstrate an ability to communicate effectively in academic and professional settings, and to contribute in a constructive manner to class discussion in workshops/tutorials and online discussion board posts.	Creative and critical thinker Empowered Ethical Engaged Communication Collaboration Information literacy

5. Am I eligible to enrol in this course?

Refer to the UniSC Glossary of terms for definitions of "pre-requisites, co-requisites and anti-requisites".

5.1. Pre-requisites

ART100 and ART101

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

Not applicable

5.4. Specific assumed prior knowledge and skills (where applicable)

Not applicable

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1a	Written Piece	Individual	15%	400-word discussion board post (and Word Document duplicate of post, to be submitted to Canvas Assignment Portal) - due end Week 3. Comments on entries of at least two other students' discussion board posts - due end Week 4.	Week 3	Online Assignment Submission with plagiarism check
All	1b	Written Piece	Individual	15%	400-word discussion board post (and Word Document duplicate of post, to be submitted to Canvas Assignment Portal) - due end Week 6. Comments on entries of at least two other students' discussion board posts - due end Week 7.	Week 6	Online Assignment Submission with plagiarism check
All	2	Oral	Individual	25%	Seven (7) minute pre- recorded presentation, and accompanying referenced script.	Week 8	Online Assignment Submission with plagiarism check

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	3	Portfolio	Individual	45%	2,000 words (excluding references, list of sources, appendices), to be submitted by Friday, second week of Exam Block.	Exam Period	Online Assignment Submission with plagiarism check

All - Assessment Task 1a: Short written piece

GOAL:	To demonstrate knowledge of course themes and concepts as they relate to pre-professional ider career/professional development planning.	ntity and				
PRODUCT:	Written Piece					
FORMAT:	Students will complete a 400-word referenced discussion board post on a topic related to class content / themes from Weeks 1, 2, and 3. A list of possible topics will be provided on Canvas at the beginning of trimester.					
	Students are also required to comment, in a constructive and substantial way, on the discussion be two other students.	oard posts of at least				
	This task is an opportunity for students to:					
	Apply and explain key concepts and theories relating to pre-professional identity and career / professional development					
	planning; Demonstrate an understanding of one or more relevant industries or industry sectors;					
	Demonstrate written communication and critical thinking skills; and Contribute to academic and professional discourse by engaging in respectful, constructive and su	hstantial written				
	discussions with others in the class.	ostantial Writeri				
	The discussion board post, and comments on the posts of other students', should be professional in tone. The referencing style used should be Harvard, APA, or Chicago 17A.					
	Students are to submit:					
	Students are to submit:					
	- 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boar	rd thread, no later than				
	- 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boar Friday of Week 3;					
	 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boar Friday of Week 3; Word Document version of the same 400 word referenced post, via Canvas Assignment Submis Friday of Week 3; and 	sion Portal, no later tha				
	 - 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boar Friday of Week 3; - Word Document version of the same 400 word referenced post, via Canvas Assignment Submis 	sion Portal, no later tha				
CRITERIA:	 - 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boar Friday of Week 3; - Word Document version of the same 400 word referenced post, via Canvas Assignment Submis Friday of Week 3; and - At least two comments (of at least 150 words each) on posts of other students in the Task 1 ART. 	sion Portal, no later tha				
CRITERIA:	 - 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boar Friday of Week 3; - Word Document version of the same 400 word referenced post, via Canvas Assignment Submis Friday of Week 3; and - At least two comments (of at least 150 words each) on posts of other students in the Task 1 ART thread, no later than Friday of Week 4. 	sion Portal, no later tha 201 Discussion Board Learning Outcome				
CRITERIA:	 - 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boal Friday of Week 3; - Word Document version of the same 400 word referenced post, via Canvas Assignment Submis Friday of Week 3; and - At least two comments (of at least 150 words each) on posts of other students in the Task 1 ART thread, no later than Friday of Week 4. No. 1 Breadth and Depth of Knowledge: Demonstrates understanding and synthesis of course 	sion Portal, no later tha 201 Discussion Board Learning Outcome assessed				
CRITERIA:	 - 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boar Friday of Week 3; - Word Document version of the same 400 word referenced post, via Canvas Assignment Submis Friday of Week 3; and - At least two comments (of at least 150 words each) on posts of other students in the Task 1 ART thread, no later than Friday of Week 4. No. 1 Breadth and Depth of Knowledge: Demonstrates understanding and synthesis of course themes, concepts, and weekly content. 2 Communication: demonstrates effective and well-structured scholarly written communication that is suitably referenced to academic standards, and meets word count 	sion Portal, no later tha 201 Discussion Board Learning Outcome assessed 1 2 4				
CRITERIA:	 - 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Boal Friday of Week 3; - Word Document version of the same 400 word referenced post, via Canvas Assignment Submis Friday of Week 3; and - At least two comments (of at least 150 words each) on posts of other students in the Task 1 ART thread, no later than Friday of Week 4. No. 1 Breadth and Depth of Knowledge: Demonstrates understanding and synthesis of course themes, concepts, and weekly content. 2 Communication: demonstrates effective and well-structured scholarly written communication that is suitably referenced to academic standards, and meets word count expectations. 3 Collaboration: demonstrates an ability to contribute to class discussion (in workshops/tutorials and discussion board posts) in a constructive and well-informed 	sion Portal, no later that 201 Discussion Board Learning Outcome assessed 1 2 4 3 5				

All - Assessment Task 1b: Short written piece

GOAL:	To demonstrate knowledge of course themes and concepts as they relate to pre-professional ident career/professional development planning.	tity and				
PRODUCT:	Written Piece					
FORMAT:	Students will complete a 400-word referenced discussion board post on a topic related to class content / themes from Weeks 4, 5, and 6. A list of possible topics will be provided on Canvas at the beginning of trimester.					
	Students are also required to comment, in a constructive and substantial way, on the discussion bo two other students.	ard posts of at least				
	This task is an opportunity for students to:					
	Apply and explain key concepts and theories relating to pre-professional identity and career / professional development planning;					
	Demonstrate an understanding of one or more relevant industries or industry sectors; Demonstrate written communication and critical thinking skills; and					
	Contribute to academic and professional discourse by engaging in respectful, constructive and subdiscussions with others in the class.	ostantial written				
	The discussion board post, and comments on the posts of other students', should be professional is style used should be Harvard, APA, or Chicago 17A.	n tone. The referencing				
	Students are to submit: - 400 word referenced post (word length excludes references) to Task 1 ART201 Discussion Board Friday of Week 6; - Word Document version of the same 400 word referenced post, via Canvas Assignment Submiss Friday of Week 6; and - At least two comments (of at least 150 words each) on posts of other students in the Task 1 ART2	sion Portal, no later thar				
CRITERIA:	thread, no later than Friday of Week 7. No.	Learning Outcome				
		assessed				
	Breadth and Depth of Knowledge: Demonstrates understanding and synthesis of course themes, concepts, and weekly content.	124				
	2 Communication: demonstrates effective and well-structured scholarly written communication that is suitably referenced to academic standards, and meets word count expectations.	3 5				
	3 Collaboration: demonstrates an ability to contribute to class discussion (in workshops/tutorials and discussion board posts) in a constructive and well-informed	3 4 5				
	manner.					

All - Assessment Task 2: Pre-recorded presentation

GOAL:	To demonstrate knowledge of relevant industries / industry sectors / career pathways as they apply to a career or future professional development goal or opportunity.					
PRODUCT:	Oral					
FORMAT:	Students will complete a seven-minute pre-recorded presentation (and accompanying referenced sfuture professional development goal or opportunity, based on research conducted into relevant ind sectors / career pathways. More detailed instructions on structure and formatting/design elements we Canvas at the start of trimester.	ustries / industry				
	This task is an opportunity for students to:					
	Apply and explain key concepts and theories relating to pre-professional identity and career / professional development planning;					
	Demonstrate an understanding of one or more relevant industries or industry sectors;					
	Cultivate and demonstrate a flexible, adaptable and future-focused mindset; and					
	Demonstrate oral communication and design presentation skills.					
	The presentation slides and accompanying referenced script should use the Harvard, APA, or Chic styles.	ago 17A referencing				
	Students are to submit the following by Friday of Week 8:					
	Students are to submit the following by Friday of Week 8: - Seven-minute pre-recorded presentation (PowerPoint, Canva, or similar); and					
	- Seven-minute pre-recorded presentation (PowerPoint, Canva, or similar); and - Referenced script.					
CRITERIA:	No.	Learning Outcome				
	Breadth and Depth of Knowledge: comprehensively explains career or future professional development goal/opportunity, and demonstrates understanding of industry and/or professional skills and experience requirements.	12				
	Interpretation: identifies personal and professional skills that align with the career or future professional goal/opportunity, and recognises and reflects upon areas for further development.	1234				
	3 Communication: demonstrates effective and well-structured scholarly oral communication that is suitably referenced to academic standards, and meets time length requirements.	3 5				
GENERIC SKILLS:	Communication, Problem solving, Organisation, Applying technologies, Information literacy					
	ment Task 3: ePortfolio					
II - Assess	ment lasks. eFoliolio					
All - Assessi GOAL:	To demonstrate knowledge of course themes/ concepts and relevant industry/ies and/or profession curate a portfolio that presents personal and professional strengths, goals, skills and samples of wo					
	To demonstrate knowledge of course themes/ concepts and relevant industry/ies and/or profession					

FORMAT:

Students will complete an ePortfolio (LinkedIn or similar - format to be agreed with ART201 teaching staff at beginning of trimester) that showcases their existing technical, professional and soft-skills, as well as examples of academic work that demonstrate these skills, and an awareness of future opportunities and challenges likely to impact their chosen industry / industry sector / professional realm of interest.

The ePortfolio will contain content that students have had an opportunity to develop in-class and in weekly learning activities across trimester, such as:

- A capacity statement and/or statement of strengths;
- A statement of future career and/or professional development aspirations;
- A short written reflection (with references) that identifies 2-3 likely changes, impacts or challenges that will shape their chosen industry, industry sector or professional realm within the next decade;
- A five-year plan for ongoing professional development against identified career/professional goals;
- A CV (curriculum vitae / resumé); and
- Samples of academic work, and accompanying statements highlighting the specific skills this work showcases.

More specific instructions on ePortfolio content, structure, and formatting will be provided on Canvas at the start of trimester. Students should also discuss content to include in their ePortfolio with ART201 teaching staff, as different disciplinary backgrounds / industries / future pathways may require more specialised content.

This task is an opportunity for students to:

Recognise and reflect on personal and professional strengths and growth opportunities as they align to pre-professional identity, and future career and/or professional development goals;

Demonstrate a well-informed understanding of specific industry/ies, industry sector/s and/or realms of professional practice and their likely trajectories in the short- and medium-term future;

Demonstrate advanced written, organisational, and presentation skills by curating a well-evidenced ePortfolio that relates directly to identified career and/or professional development goals in a specific industry / industry sector / realm of professional practice; and

Demonstrate critical self-reflection and an awareness of the importance of adaptability and flexibility with regards to future career and/or professional planning.

Students will negotiate a preferred electronic format with teaching staff at the beginning of trimester (e.g. LinkedIn, blog, etc.).

Students will also be required to submit a referenced Word Document version of their completed ePortfolio sections via Canvas Assignment Portal. All ePortfolio content should be engaging and professional in tone, and meet appropriate academic integrity standards. The referencing style used should be Harvard, APA, or Chicago 17A.

CRITERIA:	No.		Learning Outcome assessed
	1	Breadth and Depth of Knowledge: demonstrates a sound understanding of course concepts and theories, as well as the characteristics and possible short- and medium-term trajectories of a relevant industry / sector / career path.	24
	2	Interpretation: identifies and provides appropriate evidence of personal and professional skills and strengths that align with a future career path or professional realm of practice.	123
	3	Communication: demonstrates effective and well-structured scholarly written communication that is suitably referenced to academic standards, and meets word count expectations.	3 6
	4	Future-mindedness and Adaptability: demonstrates an ability to reflect on existing personal and professional strengths and growth opportunities and identifies and describes relevant, tangible actions towards future professional goals.	1234
GENERIC SKILLS:	Com	munication, Problem solving, Organisation, Applying technologies, Information literacy	

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site—Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

There are no required/recommended resources for this course.

8.2. Specific requirements

Not applicable

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the online induction training for students, and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

10.2. Assessment: Additional Requirements

Eligibility for Supplementary Assessment

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

- (a) The final mark is in the percentage range 47% to 49.4%; and
- (b) The course is graded using the Standard Grading scale

10.3. Assessment: Submission penalties

Late submissions may be penalised up to and including the following maximum percentage of the assessment task's identified value, with weekdays and weekends included in the calculation of days late:

- (a) One day: deduct 5%;
- (b) Two days: deduct 10%;
- (c) Three days: deduct 20%;
- (d) Four days: deduct 40%;
- (e) Five days: deduct 60%;
- (f) Six days: deduct 80%;
- (g) Seven days: A result of zero is awarded for the assessment task.

The following penalties will apply for a late submission for an online examination:

Less than 15 minutes: No penalty

From 15 minutes to 30 minutes: 20% penalty More than 30 minutes: 100% penalty

10.4. SafeUniSC

UniSC is committed to a culture of respect and providing a safe and supportive environment for all members of our community. For immediate assistance on campus contact SafeUniSC by phone: <u>07 5430 1168</u> or using the <u>SafeZone</u> app. For general enquires contact the SafeUniSC team by phone <u>07 5456 3864</u> or email <u>safe@usc.edu.au</u>.

The SafeUniSC Specialist Service is a Student Wellbeing service that provides free and confidential support to students who may have experienced or observed behaviour that could cause fear, offence or trauma. To contact the service call 0754301226 or email studentwellbeing@usc.edu.au.

10.5. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the <u>Learning Advisers</u> web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or <u>studentcentral@usc.edu.au</u>.

10.6. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to Student Hub, email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.7. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, AccessAbility Services can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to Student Hub, email AccessAbility@usc.edu.au or call 07 5430 2890.

10.8. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- · Review of Assessment and Final Grades
- Supplementary Assessment
- Central Examinations
- · Deferred Examinations
- Student Conduct
- · Students with a Disability

For more information, visit https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching

10.9. Student Charter

UniSC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The <u>Student Charter</u> sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

10.10.General Enquiries

In person:

- UniSC Sunshine Coast Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- UniSC Moreton Bay Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- o UniSC SouthBank Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- o UniSC Gympie Student Central, 71 Cartwright Road, Gympie
- $\circ \ \ \textbf{UniSC Fraser Coast} \ \cdot \ \text{Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay} \\$
- · UniSC Caboolture Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au