COURSE OUTLINE

CRM304 Professional Ethics and Integrity Management

School: School of Law and Society

2022 | Semester 1

UniSC Sunshine Coast	BLENDED LEARNING	Most of your course is on campus but you may be able to do some components of this course online.
Online	ONLINE	You can do this course without coming onto campus.

Please go to usc.edu.au for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1. Description

Corruption and misconduct have been recurring issues in criminal justice agencies. This course examines the nature and extent of the problem, and various causal factors. Ethical issues and dilemmas for criminal justice professionals are also examined. Methods of identifying and preventing misconduct are now highly developed. A diverse range of these integrity management strategies and institutions is examined, including anti-corruption commissions, codes of conduct, complaints investigations and profiling, and covert tactics.

1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
BLENDED LEARNING			
Learning materials – For consumption before tutorials	1hr	Week 1	13 times
Tutorial/Workshop 1 – Tutorial	2hrs	Week 2	11 times
ONLINE			
Learning materials – For consumption before tutorials	1hr	Week 1	13 times
Tutorial/Workshop 1 – Tutorial	2hrs	Week 2	11 times

1.3. Course Topics

There is a general introductory week on ethics and accountability in the public sector; followed by three blocks on the police, criminal courts and corrections; with each block covering the topics of (1) ethical issues and standards, (2) misconduct and misconduct case studies, and (3) integrity management.

2. What level is this course?

300 Level (Graduate)

Demonstrating coherence and breadth or depth of knowledge and skills. Independent application of knowledge and skills in unfamiliar contexts. Meeting professional requirements and AQF descriptors for the degree. May require pre-requisites where discipline specific introductory or developing knowledge or skills is necessary. Normally undertaken in the third or fourth full-time study year of an undergraduate program.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES On successful completion of this course, you should be able to...	GRADUATE QUALITIES Completing these tasks successfully will contribute to you becoming...
1 Critically evaluate ethical issues and standards, the nature and causes of misconduct, and the rationales for integrity strategies in the public sector and police.	Knowledgeable Creative and critical thinker Empowered Ethical Engaged
2 Critically evaluate ethical issues and standards, the nature and causes of misconduct, and the rationales for integrity strategies in the criminal courts.	Knowledgeable Creative and critical thinker Empowered Ethical Engaged
3 Summarise and critique ethical issues and standards, the nature and causes of misconduct, and the rationales for integrity strategies in corrections.	Knowledgeable Creative and critical thinker Empowered Ethical Engaged

5. Am I eligible to enrol in this course?

Refer to the UniSC Glossary of terms for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1. Pre-requisites

Not applicable

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

Not applicable

5.4. Specific assumed prior knowledge and skills (where applicable)

Years 1 and 2 of a criminology, social science or law degree

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

Quizzes and follow up discussions and activities in class will provide early feedback.

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Essay	Individual	35%	1800 words	Week 6	Online Assignment Submission with plagiarism check
All	2	Essay	Individual	35%	1800 words	Week 10	Online Assignment Submission with plagiarism check
All	3	Examination - Centrally Scheduled	Individual	30%	2 hours	Exam Period	Online Submission

All - Assessment Task 1: Essay

GOAL:	To develop a substantive critique of the main ethical issues and standards, misconduct types and cases, and integrity strategies in the public sector and policing.
PRODUCT:	Essay
FORMAT:	Essay completed individually. Topics and guidance will be provided by Week 1. Quizzes and follow up discussions and activities in class will provide early feedback for the essay.

CRITERIA:

No.		Learning Outcome assessed
1	Critique of ethical issues and standards, the nature and causes of misconduct, and the rationales for integrity strategies in the public sector and police.	1
2	Written communication including essay structure, grammar and referencing.	1

All - Assessment Task 2: Essay

GOAL:	To develop a substantive critique of the main ethical issues and standards, misconduct types and cases, and integrity strategies in the criminal courts.
PRODUCT:	Essay
FORMAT:	Essay completed individually. Topics and guidance will be provided by Week 6.

CRITERIA:

No.		Learning Outcome assessed
1	Critical evaluation of ethical issues and standards, the nature and causes of misconduct, and the rationales for integrity strategies in the criminal courts.	2
2	Written communication including essay structure, grammar and referencing.	2

All - Assessment Task 3: Final Exam

GOAL:	Assess learning in the final block of the course
PRODUCT:	Examination - Centrally Scheduled
FORMAT:	Online multiple choice test. Guidance will be provided in advance.

CRITERIA:	No.		Learning Outcome assessed
	1	Identify key course content regarding ethics, the nature and causes of unethical conduct, and integrity strategies in corrections.	3

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

Please note that you need to have regular access to the resource(s) listed below. Resources may be required or recommended.

REQUIRED?	AUTHOR	YEAR	TITLE	EDITION	PUBLISHER
Required	Tim Prenzler	2021	Ethics and Accountability in Criminal Justice: Towards a Universal Standard	3	Australian Academic Press

8.2. Specific requirements

N/A

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the online induction training for students, and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

10.2. Assessment: Additional Requirements

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

The final mark is in the percentage range 47% to 49.4%
The course is graded using the Standard Grading scale
You have not failed an assessment task in the course due to academic misconduct.

10.3. Assessment: Submission penalties

Late submission of assessment tasks may be penalised at the following maximum rate:
- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.
- 10% (of the assessment task's identified value) for the third day - 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.
- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task. Weekdays and weekends are included in the calculation of days late. To request an extension you must contact your course coordinator to negotiate an outcome.

10.4. SafeUniSC

UniSC is committed to a culture of respect and providing a safe and supportive environment for all members of our community. For immediate assistance on campus contact SafeUniSC by phone: 07 5430 1168 or using the SafeZone app. For general enquires contact the SafeUniSC team by phone 07 5456 3864 or email safe@usc.edu.au.

The SafeUniSC Specialist Service is a Student Wellbeing service that provides free and confidential support to students who may have experienced or observed behaviour that could cause fear, offence or trauma. To contact the service call 07 5430 1226 or email studentwellbeing@usc.edu.au.

10.5. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the Learning Advisers web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au.

10.6. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to Student Hub, email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.7. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, AccessAbility Services can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to Student Hub, email AccessAbility@usc.edu.au or call 07 5430 2890.

10.8. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Central Examinations
- Deferred Examinations
- Student Conduct
- Students with a Disability

For more information, visit https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching

10.9. Student Charter

UniSC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The Student Charter sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

10.10. General Enquiries

In person:

- **UniSC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **UniSC Moreton Bay** - Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- **UniSC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **UniSC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **UniSC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **UniSC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890
Email: studentcentral@usc.edu.au