

# **COURSE OUTLINE**

# HRM211 Leadership for Organisations

School: School of Business and Creative Industries

|  | 2025                | Semester 1  |
|--|---------------------|---|
| UniSC Sunshine Coast UniSC Moreton Bay | BLENDED<br>LEARNING | Most of your course is on campus but you may be able to do some components of this course online. |
| Online                                 | ONLINE              | You can do this course without coming onto campus.  |

Please go to usc.edu.au for up to date information on the teaching sessions and campuses where this course is usually offered.

# 1. What is this course about?

### 1.1. Description

In this course, you will learn fundamental leadership knowledge and skills. Through the lens of human resource management, you will explore the role of leadership at the organisational level, which is associated with enhanced attraction and retention of higher performing staff. You will study leadership at individual, team and organisational levels, foundational leadership approaches, contemporary issues, and visionary and strategic leadership. The leadership qualities learnt in this course tend to be associated with higher levels of individual career progress, fulfilment and productivity.

### 1.2. How will this course be delivered?

| ACTIVITY   | HOURS | BEGINNING WEEK | FREQUENCY |
|--|-------|----------------|-----------|
| BLENDED LEARNING   |       |                |           |
| Learning materials – Interactive online learning activities.   | 1hr   | Week 1         | 12 times  |
| <b>Tutorial/Workshop 1</b> – Scheduled face to face workshops. | 2hrs  | Week 2         | 12 times  |
| ONLINE   |       |                |           |
| Learning materials – Interactive online learning activities.   | 1hr   | Week 1         | 12 times  |
| Tutorial/Workshop 1 – Scheduled online workshops (Recorded).   | 2hrs  | Week 2         | 12 times  |

### 1.3. Course Topics

- <u>Understanding Leadership</u>
- Recognising Your Traits
- Engaging Strengths
- Understanding Philosophy and Styles
- Attending to Tasks and Relationships
- Developing Leadership Skills
- Creating a Vision; Establishing a Constructive Climate
- Listening to Out-Group Members
- Managing Conflict
- · Addressing Ethics in Leadership
- Overcoming Obstacles
- Leadership's role in achieving Sustainable Development Goals (SDGs).

# 2. What level is this course?

200 Level (Developing)

Building on and expanding the scope of introductory knowledge and skills, developing breadth or depth and applying knowledge and skills in a new context. May require pre-requisites where discipline specific introductory knowledge or skills is necessary. Normally, undertaken in the second or third full-time year of an undergraduate programs.

### 3. What is the unit value of this course?

12 units

# 4. How does this course contribute to my learning?

| COU | RSE LEARNING OUTCOMES   | GRADUATE QUALITIES  |
|-----|---|---|
|     |   | Completing these tasks successfully will contribute to you becoming |
| 1   | Apply knowledge of leadership to human resource management practice and challenges.                               | Knowledgeable<br>Empowered  |
| 2   | Apply creative and critical thinking to leadership practice.  | Creative and critical thinker                                       |
| 3   | Demonstrate effective communication for the Human Resource Management profession.                                 | Empowered<br>Engaged  |
| 4   | Demonstrate an understanding of effectively managing and working in teams in a human resource management context. | Empowered<br>Engaged  |

# 5. Am I eligible to enrol in this course?

Refer to the UniSC Glossary of terms for definitions of "pre-requisites, co-requisites and anti-requisites".

### 5.1. Pre-requisites

Not applicable

# 5.2. Co-requisites

Not applicable

# 5.3. Anti-requisites

Not applicable

### 5.4. Specific assumed prior knowledge and skills (where applicable)

Not applicable

# 6. How am I going to be assessed?

# 6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

# 6.2. Details of early feedback on progress

In the early topics of the course, formative online quizzes will be available for students to test their knowledge and understanding of the topics covered.

# 6.3. Assessment tasks

| DELIVERY<br>MODE | TASK<br>NO. | ASSESSMENT<br>PRODUCT     | INDIVIDUAL<br>OR GROUP  | WEIGHTING<br>% | WHAT IS THE<br>DURATION /<br>LENGTH?          | WHEN SHOULD I<br>SUBMIT? | WHERE SHOULD I<br>SUBMIT IT?                             |
|------------------|-------------|---------------------------|-------------------------|----------------|---|--------------------------|--|
| All              | 1           | Oral                      | Individual              | 30%            | 10 minutes<br>and 200<br>words                | Refer to Format          | In Class   |
| All              | 2           | Portfolio                 | Individual              | 30%            | 1000 words                                    | Week 9                   | Online Assignment<br>Submission with<br>plagiarism check |
| All              | 3           | Oral and Written<br>Piece | Individual<br>and Group | 40%            | 1000 words<br>and 10<br>minutes per<br>person | Exam Period              | Online Assignment<br>Submission with<br>plagiarism check |

### All - Assessment Task 1: Article Presentation

| GOAL:              | The goal of this assessment task is for you to communicate your knowledge of a leadership conce discussion regarding its application.   | pt, and lead a            |  |  |  |  |  |
|--------------------|---|---------------------------|--|--|--|--|--|
| PRODUCT:           | Oral  |                           |  |  |  |  |  |
| FORMAT:            | Facilitate an informative learning session.   |                           |  |  |  |  |  |
|                    | Participate in the conversation/discussion instigated by other students.  |                           |  |  |  |  |  |
|                    | Submit a learning reflection using the template provided.   |                           |  |  |  |  |  |
| CRITERIA:          | No.   | Learning Outcome assessed |  |  |  |  |  |
|                    | 1 Contribution to Discussion  | 123                       |  |  |  |  |  |
|                    | Use of appropriate verbal, non-verbal (posture, gesture, eye contact, vocal<br>expressiveness) and/or digital and multimedia communication (media selection, editing,<br>presentation). | 3                         |  |  |  |  |  |
|                    | 3 Identification and critical analysis of pertinent issues in leadership strategy and practice  | 0                         |  |  |  |  |  |
| GENERIC<br>SKILLS: | Communication, Problem solving, Information literacy  |                           |  |  |  |  |  |

### All - Assessment Task 2: Coaching Sessions

| GOAL:              | The goal of this assessment task is for you to exercise your leadership knowledge through coaching.   |                           |  |  |  |  |
|--------------------|---|---------------------------|--|--|--|--|
| PRODUCT:           | Portfolio   |                           |  |  |  |  |
| FORMAT:            | Conduct leadership coaching sessions with other students in HRM211. Submit a learning reflection using the template provided.   |                           |  |  |  |  |
| CRITERIA:          | No.   | Learning Outcome assessed |  |  |  |  |
|                    | Demonstrate critical thinking to develop and evaluate appropriate solutions to leadership problems  | 2                         |  |  |  |  |
|                    | 2 Identification and critical analysis of pertinent issues in leadership strategy and practice.   | 1                         |  |  |  |  |
|                    | 3 Accuracy, presentation and quality of written work (including argument development and<br>flow, structure, English expression, discipline-based vocabulary, grammar, spelling, and<br>punctuation)  | 3                         |  |  |  |  |
| GENERIC<br>SKILLS: | Communication, Problem solving, Information literacy  |                           |  |  |  |  |
| II - Assess        | ment Task 3: Leadership Conversation  |                           |  |  |  |  |
| GOAL:              | Through a conversation in the context of an assigned case study, demonstrate your leadership knowledge.   |                           |  |  |  |  |
| PRODUCT:           | Oral and Written Piece  |                           |  |  |  |  |
| FORMAT:            | As a team, prepare for a conversation analysing a leadership problem within the context of a case study.  Participate in the conversation at the time specified.  Individually, submit a summary of speaking points.  Individually, submit a learning reflection using the template provided. |                           |  |  |  |  |
| CRITERIA:          | No.   | Learning Outcome          |  |  |  |  |
|                    | 1 Identification and critical analysis of pertinent issues in leadership strategy and practice.   | 1                         |  |  |  |  |
|                    | 2 Demonstrate critical thinking to develop and evaluate appropriate solutions to leadership problems.   | 2                         |  |  |  |  |
|                    | 3 Use of appropriate verbal and non-verbal communication (posture, gesture, eye contact, and vocal expressiveness)  | 3                         |  |  |  |  |
|                    | 4 Knowledge and application of effective group processes  | 4                         |  |  |  |  |
|                    |   |                           |  |  |  |  |

# 7. Directed study hours

SKILLS:

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Student workload is calculated at 12.5 learning hours per one unit.

# 8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site—Please log in as soon as possible.

# 8.1. Prescribed text(s) or course reader

There are no required/recommended resources for this course.

### 8.2. Specific requirements

N/A

# 9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the <u>online induction training for students</u>, and following the instructions of the University staff.

### 10. What administrative information is relevant to this course?

### 10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

### 10.2. Assessment: Additional Requirements

### **Eligibility for Supplementary Assessment**

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

- (a) The final mark is in the percentage range 47% to 49.4%; and
- (b) The course is graded using the Standard Grading scale

### 10.3. Assessment: Submission penalties

Late submissions may be penalised up to and including the following maximum percentage of the assessment task's identified value, with weekdays and weekends included in the calculation of days late:

- (a) One day: deduct 5%;
- (b) Two days: deduct 10%;
- (c) Three days: deduct 20%;
- (d) Four days: deduct 40%;
- (e) Five days: deduct 60%;
- (f) Six days: deduct 80%;
- (g) Seven days: A result of zero is awarded for the assessment task.

The following penalties will apply for a late submission for an online examination:

Less than 15 minutes: No penalty

From 15 minutes to 30 minutes: 20% penalty More than 30 minutes: 100% penalty

### 10.4. SafeUniSC

The SafeUniSC Specialist Service is a Student Wellbeing service that provides free and confidential support to students who may have experienced or observed behaviour that could cause fear, offence or trauma. To contact the service call <u>07 5430 1226</u> or email <u>studentwellbeing@usc.edu.au</u>.

# 10.5. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the <u>Learning Advisers</u> web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or <u>studentcentral@usc.edu.au</u>.

### 10.6. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to Student Hub, email studentwellbeing@usc.edu.au or call 07 5430 1226.

### 10.7. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, AccessAbility Services can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to Student Hub, email AccessAbility@usc.edu.au or call 07 5430 2890.

### 10.8. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- · Review of Assessment and Final Grades
- Supplementary Assessment
- Central Examinations
- · Deferred Examinations
- Student Conduct
- · Students with a Disability

For more information, visit https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching

#### 10.9. Student Charter

UniSC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The <u>Student Charter</u> sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

### 10.10.General Enquiries

#### In person:

- UniSC Sunshine Coast Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- UniSC Moreton Bay Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- UniSC SouthBank Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- o UniSC Gympie Student Central, 71 Cartwright Road, Gympie
- UniSC Fraser Coast Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- UniSC Caboolture Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au