

# HRM220 Managing Workplace Relations

School: School of Business and Creative Industries

2026 | Trimester 2

UniSC Sunshine Coast UniSC Moreton Bay	<b>BLENDED LEARNING</b>	Most of your course is on campus but you may be able to do some components of this course online.
Online	<b>ONLINE</b>	You can do this course without coming onto campus, unless your program has specified a mandatory onsite requirement.

Please go to [unisc.edu.au](http://unisc.edu.au) for up to date information on the teaching sessions and campuses where this course is usually offered.

## 1. What is this course about?

### 1.1. Description

This course provides an understanding of the regulatory systems which govern employment relations within Australia. You will be exposed to critical elements of workplace legislation and contemporary issues such as health and safety, the distinction between employee and contractor, dismissal, intellectual property and privacy and discrimination. Specific topics in this course link directly to the UN Sustainable Development Goals (SDGs), including equity, EEO and decent work. This course also provides you with specific managerial approaches to employment relations within the context of managing industrial conflict and overall organisational performance.

### 1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
<b>BLENDED LEARNING</b>			
<b>Learning materials</b> – Interactive online learning activities.	1hr	Week 1	11 times
<b>Tutorial/Workshop 1</b> – Scheduled face to face workshops.	2hrs	Week 1	11 times
<b>ONLINE</b>			
<b>Learning materials</b> – Interactive online learning activities.	1hr	Week 1	11 times
<b>Tutorial/Workshop 1</b> – Scheduled online workshops (Recorded).	2hrs	Week 1	11 times

### 1.3. Course Topics

1. Theories and frameworks for the study of employment relations
2. Role of the State, unions and employer groups
3. Minimum standards (NES), application of awards, enterprise bargaining
4. The employment contract formation and types (contractor vs employee)
5. Equity and discrimination
6. Cultural awareness
7. Workplace health and safety
8. Bullying and harassment
9. Dismissal (1)
10. Dismissal (2)
11. Intellectual property and privacy
12. Managing industrial conflict and poor performance

## 2. What level is this course?

200 Level (Developing)

Building on and expanding the scope of introductory knowledge and skills, developing breadth or depth and applying knowledge and skills in a new context. May require pre-requisites where discipline specific introductory knowledge or skills is necessary. Normally, undertaken in the second or third full-time year of an undergraduate programs.

## 3. What is the unit value of this course?

12 units

## 4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES	GRADUATE QUALITIES MAPPING	PROFESSIONAL STANDARD MAPPING *
On successful completion of this course, you should be able to...	Completing these tasks successfully will contribute to you becoming...	Association to Advance Collegiate Schools of Business
1 Demonstrate capacity to critically apply legislation, precedent, theoretical and discipline knowledge to practical workplace relations contexts.	Knowledgeable Creative and critical thinker Empowered	PC1.3, PC3, PC6.2
2 Demonstrate competency in problem-solving and the development of innovative solutions to contemporary employment relations issues or scenarios.	Creative and critical thinker Empowered Engaged	PC3.1, PC6.2
3 Demonstrate the value of diversity and inclusivity in ensuring a socially responsible and sustainable approach to employment relations decision making.	Knowledgeable Empowered Ethical Sustainability-focussed	PC4, PC4.1, PC5, PC5.1, PC6.2
4 Demonstrate effective written and oral communication skills in an Australian employment relations context.	Empowered Engaged	PC1.1, PC1.2, PC6, PC6.2

### \* Competencies by Professional Body

CODE	COMPETENCY
ASSOCIATION TO ADVANCE COLLEGIATE SCHOOLS OF BUSINESS	
PC1.1	Written Communication
PC1.2	Oral Communication
PC1.3	Digital Literacy

CODE	COMPETENCY
PC3	Creative and Critical Thinking
PC3.1	Problem Solving
PC4	Community Consciousness
PC4.1	Social Responsibility and Sustainability
PC5	Cultural Awareness
PC5.1	Diversity
PC6	Career-ready
PC6.2	Discipline Knowledge

## 5. Am I eligible to enrol in this course?

Refer to the [UniSC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

### 5.1. Pre-requisites

Not applicable

### 5.2. Co-requisites

Not applicable

### 5.3. Anti-requisites

Not applicable

### 5.4. Specific assumed prior knowledge and skills (where applicable)

Not applicable

### 5.5. Microcredential Information

Not applicable

## 6. How am I going to be assessed?

### 6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

### 6.2. Details of early feedback on progress

Formative feedback is provided throughout the trimester in workshops and short quizzes in each module's learning materials. Workshops include the review of weekly modules, responses to case study-type questions and both small group and class discussion related to contemporary workplace relations content.

### 6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Oral	Individual	50%	15 minutes	Week 7	Online Assignment Submission with plagiarism check
All	2	Case Study	Individual	50%	2,000 words	Week 12	Online Assignment Submission with plagiarism check

### All - Assessment Task 1: Video Presentation

<b>GOAL:</b>	For you to demonstrate an understanding of the theoretical and regulatory context for workplace relations within society and business.	
<b>PRODUCT:</b>	Oral	
<b>AUTHORSHIP STATEMENT:</b>		
<b>FORMAT:</b>	You will prepare a narrated PowerPoint presentation and upload both the exported video file and a PDF copy of the slides. More details available on the Canvas site.	
<b>CRITERIA:</b>	<b>No.</b>	<b>Learning Outcome assessed</b>
	1	Demonstrate knowledge of the relevant legislation, precedent, standards, principles and theory within an Australian employment relations context. ①
	2	Evidence of critical thinking to develop and evaluate appropriate and innovative recommendations to business problems within an Australian workplace relations context. ②
	3	Awareness, appreciation and respect for cultural and other forms of diversity and the need for inclusivity within an Australian workplace relations context. ③
	4	Professional presentation skills including: appearance, voice, body language, time management, use of technology. ④
<b>GENERIC SKILLS:</b>	Communication, Problem solving, Organisation, Applying technologies, Information literacy	

### All - Assessment Task 2: Case Study

<b>GOAL:</b>	For you to demonstrate an applied understanding of regulation of workplace relations through the application of principles to a given problem-solving scenario	
<b>PRODUCT:</b>	Case Study	
<b>AUTHORSHIP STATEMENT:</b>		
<b>FORMAT:</b>	You will complete an investigation of a current issue in workplace relations. This assessment task will require research into the regulatory framework surrounding the issue.	
<b>CRITERIA:</b>	<b>No.</b>	<b>Learning Outcome assessed</b>
	1	Application of knowledge of the relevant legislation, standards/codes of conduct, associated with legal compliance in an Australian workplace relations context. ①
	2	Demonstrate evidence of critical thinking to develop and evaluate innovative, socially responsible, ethical and sustainable practice in an Australian employment relations context. ② ③
	3	Spelling, punctuation, grammar, sentence construction, report presentation and referencing ④
<b>GENERIC SKILLS:</b>	Communication, Problem solving, Organisation, Information literacy	

## 7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Student workload is calculated at 12.5 learning hours per one unit.

## 8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

### 8.1. Prescribed text(s) or course reader

There are no required/recommended resources for this course.

### 8.2. Specific requirements

Not applicable

## 9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the [online induction training for students](#), and following the instructions of the University staff.

## 10. What administrative information is relevant to this course?

### 10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

### 10.2. Assessment: Additional Requirements

#### **Eligibility for Supplementary Assessment**

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

- (a) The final mark is in the percentage range 47% to 49.4%; and
- (b) The course is graded using the Standard Grading scale

### 10.3. Assessment: Submission penalties

Late submissions may be penalised up to and including the following maximum percentage of the assessment task's identified value, with weekdays and weekends included in the calculation of days late:

- (a) One day: deduct 5%;
- (b) Two days: deduct 10%;
- (c) Three days: deduct 20%;
- (d) Four days: deduct 40%;
- (e) Five days: deduct 60%;
- (f) Six days: deduct 80%;
- (g) Seven days: A result of zero is awarded for the assessment task.

The following penalties will apply for a late submission for an online examination:

- Less than 15 minutes: No penalty
- From 15 minutes to 30 minutes: 20% penalty
- More than 30 minutes: 100% penalty

#### 10.4. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Central Examinations
- Deferred Examinations
- Student Conduct
- Students with a Disability

For more information, visit <https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

#### 10.5. Student Charter

UniSC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The [Student Charter](#) sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

#### 10.6. General Enquiries

For course-specific questions, contact your teaching staff or Course Coordinator.

For other enquiries or to access support, please contact Student Central:

- [UniSC Student Central](#)
- [UniSC Adelaide Student Central](#)