

# ICT351 ICT Professional Practice

School: School of Science, Technology and Engineering

2026 | Trimester 1

UniSC Sunshine Coast  
UniSC Moreton Bay

**BLENDED  
LEARNING**

Most of your course is on campus but you may be able to do some components of this course online.

Online

**ONLINE**

You can do this course without coming onto campus, unless your program has specified a mandatory onsite requirement.

*Please go to [unisc.edu.au](http://unisc.edu.au) for up to date information on the teaching sessions and campuses where this course is usually offered.*

## 1. What is this course about?

### 1.1. Description

An important aspect of professional practice is the ability to engage ethically and professionally with both clients and employers. This course is structured to assist you in your future role as an Information and Communication Technology professional. The course covers a range of knowledge areas as you are exposed to ethics, computer-related laws, employment/contracting, systems reliability, privacy and the regulation of cyberspace. The course is delivered in an interactive workshop format designed to cover knowledge areas both theoretically and practically.

### 1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
<b>BLENDED LEARNING</b>			
<b>Tutorial/Workshop 1</b> – Interactive workshop format designed to cover knowledge areas both theoretically and practically.	2hrs	Week 1	12 times
<b>Learning materials</b> – You are required to engage and interact with asynchronous materials and activities accessed through Learning Management System Modules, course reading materials and any texts.	1hr	Week 1	12 times
<b>ONLINE</b>			
<b>Tutorial/Workshop 1</b> – Interactive workshop format designed to cover knowledge areas both theoretically and practically.	2hrs	Week 1	12 times
<b>Learning materials</b> – You are required to engage and interact with asynchronous materials and activities accessed through Learning Management System Modules, course reading materials and any texts.	1hr	Week 1	12 times

### 1.3. Course Topics

Ethics

Corporate social responsibility

Diversity and inclusion

Jurisdiction and governance

Computer law and IP

Diversity

Decision support and expert systems Software Quality

Employability in the information technology industry

## 2. What level is this course?

300 Level (Graduate)

Demonstrating coherence and breadth or depth of knowledge and skills. Independent application of knowledge and skills in unfamiliar contexts. Meeting professional requirements and AQF descriptors for the degree. May require pre-requisites where discipline specific introductory or developing knowledge or skills is necessary. Normally undertaken in the third or fourth full-time study year of an undergraduate program.

## 3. What is the unit value of this course?

12 units

## 4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES	GRADUATE QUALITIES MAPPING	PROFESSIONAL STANDARD MAPPING *
On successful completion of this course, you should be able to...	Completing these tasks successfully will contribute to you becoming...	Association to Advance Collegiate Schools of Business
1 Research and describe the legal frameworks, regulations and related contracts for ICT in Australia.	Knowledgeable Ethical	PC1.1, PC1.2
2 Identify and discuss issues related to privacy, diversity, sustainability, being inclusive and regulation of cyberspace	Knowledgeable Ethical Sustainability-focussed	PC4, PC4.1, PC5, PC5.1
3 Describe and effectively communicate the ethical requirements of being an ICT professional.	Ethical Engaged	PC6
4 Work interdependently as a part of a team, collaborating in a manner that effectively leads to the accomplishment of required activities.	Engaged	PC6.1

\* Competencies by Professional Body

CODE	COMPETENCY
ASSOCIATION TO ADVANCE COLLEGIATE SCHOOLS OF BUSINESS	
PC1.1	Written Communication
PC1.2	Oral Communication
PC4	Community Consciousness
PC4.1	Social Responsibility and Sustainability
PC5	Cultural Awareness

CODE	COMPETENCY
PC5.1	Diversity
PC6	Career-ready
PC6.1	Self-management

## 5. Am I eligible to enrol in this course?

Refer to the [UniSC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

### 5.1. Pre-requisites

ICT221 or ICT220 or ICT211

### 5.2. Co-requisites

Not applicable

### 5.3. Anti-requisites

Not applicable

### 5.4. Specific assumed prior knowledge and skills (where applicable)

Not applicable

### 5.5. Microcredential Information

Not applicable

## 6. How am I going to be assessed?

### 6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

### 6.2. Details of early feedback on progress

Formative feedback provided in weekly workshop exercises and in class discussions.

### 6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Report	Individual	30%	1,500 words	Week 6	Online Assignment Submission with plagiarism check
All	2	Examination - not Centrally Scheduled	Individual	40%	Two hours	Week 10	Online Submission
All	3	Artefact - Creative, and Oral	Group	30%	5 min per team member and 1500 word reflection.	Week 12	In Class

**All - Assessment Task 1: Ethics Report**

<b>GOAL:</b>	To demonstrate understanding of ethical and sustainability frameworks and diverse stakeholders in an ICT context.																						
<b>PRODUCT:</b>	Report																						
<b>AUTHORSHIP STATEMENT:</b>																							
<b>FORMAT:</b>	This is an individual assessment. You are required to evaluate and interpret a business case study and produce a report. Further details are provided in the assessment area in Canvas																						
<b>CRITERIA:</b>	<table border="1"> <thead> <tr> <th>No.</th> <th></th> <th>Learning Outcome assessed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Research and description of the legal frameworks, regulations and related contracts for ICT in Australia.</td> <td>1</td> </tr> <tr> <td>2</td> <td>Identification of issues, and determination of those that are classed as being ethical</td> <td>3</td> </tr> <tr> <td>3</td> <td>Application of knowledge of sustainability frameworks, theories and concepts and responsibilities in an ICT context.</td> <td>2</td> </tr> <tr> <td>4</td> <td>Application of knowledge of ethical frameworks, theories and concepts and responsibilities in an ICT context.</td> <td>1</td> </tr> <tr> <td>5</td> <td>Appreciation of the need to take on board diverse stakeholder interests in an ICT decision making context.</td> <td>3</td> </tr> <tr> <td>6</td> <td>Application of knowledge of the relevant legislation/standards/codes of conduct /universal principles associated with social responsibility, ethical conduct and sustainable practice in an ICT context.</td> <td>1</td> </tr> </tbody> </table>	No.		Learning Outcome assessed	1	Research and description of the legal frameworks, regulations and related contracts for ICT in Australia.	1	2	Identification of issues, and determination of those that are classed as being ethical	3	3	Application of knowledge of sustainability frameworks, theories and concepts and responsibilities in an ICT context.	2	4	Application of knowledge of ethical frameworks, theories and concepts and responsibilities in an ICT context.	1	5	Appreciation of the need to take on board diverse stakeholder interests in an ICT decision making context.	3	6	Application of knowledge of the relevant legislation/standards/codes of conduct /universal principles associated with social responsibility, ethical conduct and sustainable practice in an ICT context.	1	
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<b>GENERIC SKILLS:</b>	Communication, Problem solving, Information literacy																						

### All - Assessment Task 2: Examination

<b>GOAL:</b>	To assess your understanding of key ICT knowledge areas as covered in the course.	
<b>PRODUCT:</b>	Examination - not Centrally Scheduled	
<b>AUTHORSHIP STATEMENT:</b>		
<b>FORMAT:</b>	An examination will be held in week 10. This two hour examination will consist of short answer questions to test understanding and application of concepts. This is an individual assessment. Further details are provided in the assessment area in Canvas	
<b>CRITERIA:</b>	<b>No.</b>	<b>Learning Outcome assessed</b>
	1	Awareness, appreciation and respect for cultural and other forms of diversity in an ICT context and values the need for inclusivity. <b>2</b>
	2	Appreciation of the need to know how to interact and negotiate effectively with a diverse range of stakeholders in an ICT context. <b>1 2 3</b>
	3	Appreciation of indigenous knowledge and implications for conducting business with indigenous Australians <b>2 3</b>
	4	Demonstrated ICT knowledge areas and application of suitable frameworks for ethical, responsible and professional conduct. <b>1 2</b>
	5	Critical reflection on ICT professional content and cultural awareness issues in ICT. <b>3</b>
<b>GENERIC SKILLS:</b>	Communication, Problem solving, Applying technologies, Information literacy	

### All - Assessment Task 3: Presentation

<b>GOAL:</b>	To demonstrate effective reflection, collaboration and team work showing advanced understanding and analysis of a recent case study. To	
<b>PRODUCT:</b>	Artefact - Creative, and Oral	
<b>AUTHORSHIP STATEMENT:</b>		
<b>FORMAT:</b>	This is a group assessment. In a group you will prepare and present on a topic relevant to the course content. The topic is to be determined by the group in consultation with the course coordinator. Plus individual reflection.	
<b>CRITERIA:</b>	<b>No.</b>	<b>Learning Outcome assessed</b>
	1	Demonstrate knowledge and application of effective group processes including managing and resolving conflict <b>4</b>
	2	Show effective interpersonal skills when engaging with team members. <b>4</b>
	3	Recognise and capitalise on the skills of group members. <b>4</b>
	4	Recognise and respect diversity of values and experience of group members <b>4</b>
	5	Contribute equally to group tasks <b>4</b>
	6	Describe and communicate an understanding of the topic under review. <b>1</b>
<b>GENERIC SKILLS:</b>	Communication, Collaboration, Organisation, Information literacy	

## 7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Student workload is calculated at 12.5 learning hours per one unit.

### 7.1. Schedule

PERIOD AND TOPIC	ACTIVITIES
Module 1 to Module 12: ICT Professional Practice Weeks 1 to 12	An interactive workshop for 2 hours.

## 8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

### 8.1. Prescribed text(s) or course reader

There are no required/recommended resources for this course.

### 8.2. Specific requirements

Not applicable

## 9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the [online induction training for students](#), and following the instructions of the University staff.

## 10. What administrative information is relevant to this course?

### 10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

### 10.2. Assessment: Additional Requirements

#### Eligibility for Supplementary Assessment

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

- (a) The final mark is in the percentage range 47% to 49.4%; and
- (b) The course is graded using the Standard Grading scale

### 10.3. Assessment: Submission penalties

Late submissions may be penalised up to and including the following maximum percentage of the assessment task's identified value, with weekdays and weekends included in the calculation of days late:

- (a) One day: deduct 5%;
- (b) Two days: deduct 10%;
- (c) Three days: deduct 20%;
- (d) Four days: deduct 40%;
- (e) Five days: deduct 60%;
- (f) Six days: deduct 80%;
- (g) Seven days: A result of zero is awarded for the assessment task.

The following penalties will apply for a late submission for an online examination:

Less than 15 minutes: No penalty

From 15 minutes to 30 minutes: 20% penalty

More than 30 minutes: 100% penalty

### 10.4. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Central Examinations
- Deferred Examinations
- Student Conduct
- Students with a Disability

For more information, visit <https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

### 10.5. Student Charter

UniSC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful.

The [Student Charter](#) sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

### 10.6. General Enquiries

For course-specific questions, contact your teaching staff or Course Coordinator.

For other enquiries or to access support, please contact Student Central:

- [UniSC Student Central](#)
- [UniSC Adelaide Student Central](#)