

# TPP108 Professional People Skills for Study, Community and Society

School: School of Education and Tertiary Access

2026 Trimester 2

UniSC Sunshine Coast  
UniSC Moreton Bay  
UniSC Fraser Coast

BLENDED  
LEARNING

Most of your course is on campus but you may be able to do some components of this course online.

Online

ONLINE

You can do this course without coming onto campus, unless your program has specified a mandatory onsite requirement.

Please go to [unisc.edu.au](http://unisc.edu.au) for up to date information on the teaching sessions and campuses where this course is usually offered.

## 1. What is this course about?

### 1.1. Description

The professional skills, foundational theories and social justice principles introduced and practiced in TPP108 apply to professionals whose core business is the welfare, wellbeing and management of people, within community and society. This includes professions such as counsellors, psychologists, social workers, allied health, human services, teachers and others. This course will introduce the appropriate personal and social skills and knowledge, to work ethically with diversity and difference; and understand how these apply to you, community and health-based social industry careers.

### 1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
<b>BLENDED LEARNING</b>			
<b>Learning materials</b> – These are asynchronous learning materials provided on the learning management system. You will be need to interact with these learning materials before you attend your weekly tutorial.	1hr	Week 1	12 times
<b>Tutorial/Workshop 1</b> – These are face to face classes (tutorials) located on campus.	2hrs	Week 1	12 times
<b>ONLINE</b>			
<b>Tutorial/Workshop 1</b> – This class is entirely online. The link to your class is provided in the Learning Management System.	2hrs	Week 1	12 times
<b>Learning materials</b> – These are asynchronous learning materials provided on the learning management system. You will be need to interact with these learning materials before you attend your weekly online tutorial.	1hr	Week 1	12 times

### 1.3. Course Topics

#### Module 1: Self

Course Introduction, Intrapersonal Intelligence, Change and Transition, Coping Mechanisms and Strategies, Task 1 Introduction.

The Brain and Learning, Emotional Intelligence, Professional Reflective Practice.

Values, Foundational Positive Psychology and Counselling Theories, Referencing.

#### Module 2: Others

Interpersonal Intelligence, Group Dynamics, Processes and Roles, Task 2 Part 1 Introduction.

Professional Communication Skills (types, barriers and processes), Listening, Groupwork, Task 2 Part 2 Introduction.

Empathy, Transference, Constructs and Perception, Transference, Giving and Receiving Feedback, Foundational Theories for working with people.

#### Module 3: Community

Introduction to Community, Writing a Reflective Essay.

What is Community? Career Development Theory, Introduction to Task 3.

Social Justice Principles, Human Rights, Power and Privilege, Social and Cultural Capital.

#### Module 4: Society

Social Justice Principles, Human Rights, Ethics.

Raising Awareness, Diverse Social Justice Issues, Guest Speakers, Task 3 Development.

Presentations

## 2. What level is this course?

100 Level (Introductory)

Engaging with discipline knowledge and skills at foundational level, broad application of knowledge and skills in familiar contexts and with support. Limited or no prerequisites. Normally, associated with the first full-time study year of an undergraduate program.

## 3. What is the unit value of this course?

12 units

## 4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES	GRADUATE QUALITIES
On successful completion of this course, you should be able to...	Completing these tasks successfully will contribute to you becoming...
1 Use reflective practice principles to identify and analyse intrapersonal, interpersonal, collaboration skills and group processes	Empowered Engaged
2 Prepare and present a resource or project plan that aims to raise awareness of a current social issue.	Creative and critical thinker Ethical Engaged
3 Identify social justice principles with reference to a current social issue.	Ethical Engaged
4 Communicate in a variety of formats to support reasoning, critical reflection and knowledge.	Creative and critical thinker
5 Locate and use key statistics and academic research that apply to a current social issue.	Empowered Engaged

## 5. Am I eligible to enrol in this course?

Refer to the [UniSC Glossary of terms](#) for definitions of "pre-requisites, co-requisites and anti-requisites".

5.1. Pre-requisites

Students must be enrolled in TP000

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

Not applicable

5.4. Specific assumed prior knowledge and skills (where applicable)

Not Applicable

5.5. Microcredential Information

Not applicable

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

You will submit Task 1 prior the Census date to receive feedback which will provide you with information on how you are progressing and guide you with supportive feedback that will assist you for Tasks 2 and 3.

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Written Piece	Individual	25%	750 words	Week 3	Online ePortfolio Submission
All	2a	Oral	Group	0%	5 minutes	Week 7	In Class
All	2b	Essay	Individual	35%	800 -1000 words	Week 9	Online Assignment Submission with plagiarism check
All	3	Artefact - Creative, and Oral	Individual or Group	40%	8-12 minutes	Week 12	Online Submission

### All - Assessment Task 1: Weekly Questions

<b>GOAL:</b>	This assessment item demonstrates your engagement with the course material. It reflects your ability to develop research, analytical and communication skills through guided questions structured using the reflective cycle. Detailed task description is provided in the learning materials and in class.	
<b>PRODUCT:</b>	Written Piece	
<b>AUTHORSHIP STATEMENT:</b>		
<b>FORMAT:</b>	Electronic Workbook (in Pebble Pad)	
<b>CRITERIA:</b>	<b>No.</b>	<b>Learning Outcome assessed</b>
	1	Your answers will incorporate ideas from the weekly learning materials or from your own research of credible sources that are related to the topics discussed in class each week. 1 4
<b>GENERIC SKILLS:</b>	Communication, Information literacy	

### All - Assessment Task 2a: Group Presentation

<b>GOAL:</b>	The goal is to engage in a group experience to provide content for Task 2b, The Reflective Essay. The group work provides the opportunity to put the course material into practice. You will work with peers to research and present on an aspect of your university that contributes to a positive student experience. The topic of your group presentation introduces the concept of community. Feedback received will support your presentation of Task 3 in this course. Detailed task description is provided in the learning materials and in class.	
<b>PRODUCT:</b>	Oral	
<b>AUTHORSHIP STATEMENT:</b>		
<b>FORMAT:</b>	In class presentation	
<b>CRITERIA:</b>	<b>No.</b>	<b>Learning Outcome assessed</b>
	1	Group work to inform presentation and following essay 1 4
<b>GENERIC SKILLS:</b>	Communication, Collaboration, Problem solving	

### All - Assessment Task 2b: Reflective Essay

<b>GOAL:</b>	You will engage in a group activity and then reflect on the group processes and interaction, supported with evidence from the course learning experiences, materials, your personal observations and independent research A detailed task description is provided in your learning materials and in class.	
<b>PRODUCT:</b>	Essay	
<b>AUTHORSHIP STATEMENT:</b>		
<b>FORMAT:</b>	Word Document	
<b>CRITERIA:</b>	<b>No.</b>	<b>Learning Outcome assessed</b>
	1	In this task you will apply your skills of reflection to analyse group processes. 1 4
<b>GENERIC SKILLS:</b>	Communication, Organisation, Information literacy	

## All - Assessment Task 3: Raising Awareness Project

<b>GOAL:</b>	This assessment task requires you to select a current social justice issue and create a project plan, or a creative response to raise awareness about the issue. The product you create, will depend on your choice of approach to the objective of raising awareness of your social issue of interest, and will be negotiated and discussed in class. A detailed task description is provided in your learning materials and in class.						
<b>PRODUCT:</b>	Artefact - Creative, and Oral						
<b>AUTHORSHIP STATEMENT:</b>							
<b>FORMAT:</b>	Oral Presentation						
<b>CRITERIA:</b>	<table border="1"> <thead> <tr> <th>No.</th> <th></th> <th>Learning Outcome assessed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>This assessment task requires you to select a current social justice issue and create a project plan, or a creative response to raise awareness about the issue.</td> <td>2 3 5</td> </tr> </tbody> </table>	No.		Learning Outcome assessed	1	This assessment task requires you to select a current social justice issue and create a project plan, or a creative response to raise awareness about the issue.	2 3 5
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<b>GENERIC SKILLS:</b>	Communication, Collaboration, Information literacy						

## 7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Student workload is calculated at 12.5 learning hours per one unit.

### 7.1. Schedule

PERIOD AND TOPIC	ACTIVITIES
Module 1: Self	Learning Materials Tutorials Independent Online Activities
Module 2: Others	Learning Materials Tutorials Independent Online Activities
Module 3: Community	Learning Materials Tutorials Independent Online Activities
Module 4: Society	Learning Materials Tutorials Independent Online Activities

## 8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

### 8.1. Prescribed text(s) or course reader

There are no required/recommended resources for this course.

### 8.2. Specific requirements

Not Applicable

## 9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the [online induction training for students](#), and following the instructions of the University staff.

## 10. What administrative information is relevant to this course?

### 10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

### 10.2. Assessment: Additional Requirements

#### **Eligibility for Supplementary Assessment**

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

- (a) The final mark is in the percentage range 47% to 49.4%; and
- (b) The course is graded using the Standard Grading scale

### 10.3. Assessment: Submission penalties

Late submissions may be penalised up to and including the following maximum percentage of the assessment task's identified value, with weekdays and weekends included in the calculation of days late:

- (a) One day: deduct 5%;
- (b) Two days: deduct 10%;
- (c) Three days: deduct 20%;
- (d) Four days: deduct 40%;
- (e) Five days: deduct 60%;
- (f) Six days: deduct 80%;
- (g) Seven days: A result of zero is awarded for the assessment task.

The following penalties will apply for a late submission for an online examination:

- Less than 15 minutes: No penalty
- From 15 minutes to 30 minutes: 20% penalty
- More than 30 minutes: 100% penalty

### 10.4. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Central Examinations
- Deferred Examinations
- Student Conduct
- Students with a Disability

For more information, visit <https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

### 10.5. Student Charter

UniSC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The [Student Charter](#) sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

### 10.6. General Enquiries

For course-specific questions, contact your teaching staff or Course Coordinator.

For other enquiries or to access support, please contact Student Central:

- [UniSC Student Central](#)
- [UniSC Adelaide Student Central](#)